

**RAINHAM CRICKET CLUB CONSTITUTION AND RULES**  
**REVISED 9<sup>th</sup> December 2018**

1) The name of the club shall be Rainham Cricket Club and the colours shall be Amber and Black.

2) The objectives of the club shall be:

The playing of cricket under the laws of the MCC.

To maintain an affiliation to the England and Wales Cricket Board (hereafter known as the ECB) and abide by their rules, regulations and directives.

The promotion of interest in the game of Cricket.

To promote the club within the local community.

To ensure that all present and future members receive fair and equal treatment.

To offer coaching and competitive opportunities in Cricket.

To ensure a duty of care to all members

3) The club shall consist of playing, social and honorary members. Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status or sexual orientation. Applications for membership shall be made to the Hon. Secretary who shall cause the full name and address of the applicant to be exhibited on the club premises for at least 48 hours prior to submission to the General Committee. Applications for membership shall be considered by the General Committee at its sole discretion.

4) The club shall adopt and adhere to the ECB's "Welfare of Young People in Cricket" policy or any policy that supersedes it.

5) The club shall adopt and adhere to the relevant Child Protection and Anti-Bullying policies, as laid out by the ECB and/or the Medway District Development Group (hereafter known as the DDG). If the ECB and/or DDG do not provide these policies, or the policies are contradictory to each other, the club's Colts Committee shall be responsible for putting Child Protection and/or Anti-Bullying policies into place and shall report back to the main committee when they have done so.

6) Each member, on joining the club, shall be provided with access to a copy of these rules and a copy of the ECB "Safe Hands" document. Copies of these documents shall also be exhibited at the club premises.

7) Each member over the age of 18 shall be required to undergo a Disclosure and Barring Service (DBS) check, or otherwise complete a confidential self-declaration form. If a self-declaration form is completed, failure to disclose any previous criminal convictions or history of child abuse that later comes to light shall result in immediate disciplinary action by the club.

8) The General Committee shall consist of the President, Chairman, Secretary, Treasurer, Club Captain, Captains of the senior XIs, Fixture Secretary, a Club Welfare officer, a representative from the Colts section, 3 Social Members (one of

which must be from the darts section) and at least one representative from each sub committee reporting to the general committee (see structure chart, Appendix 1). Committee meetings shall normally be held at least once per month to deal with the business of the club accordingly. Four committee members shall make a quorum and the Chairman shall have a casting vote.

9) The General Committee may appoint such sub-committees, as it may consider desirable.

10) Playing membership shall be open to residents of Rainham and selected residents outside that area. The General Committee shall decide the boundary when necessary.

#### Subscriptions

11) Each member shall pay an annual subscription as follows:

Adult playing members (those not eligible to play colts cricket) on 1st May:  
£90.00 per annum

If paid before 1st May:  
£80.00 per annum

Full time students at college/university:  
£45.00 per annum

If paid before 1st May:  
£40.00 per annum

Junior playing members under 17 years of age on 1st May:  
£40.00 per annum + £15 for additional junior members from the same family.

Social Members & Darts Members  
£15.00 per annum

Life membership:  
£1000 - 90% of which will be deposited into a savings account for fund raising purposes the remainder to go into the current account. The general committee of the day may vary this percentage according to the needs of the club.

12) In addition to the Annual Subscription, there shall be match fees as follows:

Senior games:

Adult:  
£8.00

Full time student:  
£4.00

All Colts:  
£4.00

These are normally inclusive of tea; an extra charge may be levied in special circumstances (e.g. Lunches, minibus hire, etc)

There is currently no match fee levied in respect of Colts matches.

13) A charge of £2.00 will be levied for anyone who wishes to take tea on a match day who is not directly involved with the game in progress (i.e. Players, Umpires, Scorers, Groundsman). This will be payable directly to the person/people producing the teas, and the teas will only be made available to those not directly involved with the game at the resumption of play after the tea interval.

14) All annual subscriptions are payable in full by 1st June, such subscriptions being in respect of the period 1st January to 31st December.

15) If any member shall fail to pay his subscriptions within 14 days after it shall become due, the Secretary shall thereafter, and at the discretion of the General Committee send him notice in writing to his address in the books of the club calling upon him to pay the same within 7 days of the date on the letter. If he shall fail to pay his subscriptions, the General Committee shall be entitled to terminate his membership without further notice.

16) The General Committee shall have power to expel any member who shall offend against the rules of the club or whose conduct shall, in the opinion of the General Committee, render him unfit for membership of the club. Before any such member is expelled, the Hon. Secretary shall give him at least 7 days notice to attend a meeting of the General Committee, which notice shall contain particulars of the complaints made against him. No member shall be expelled without first having the opportunity of appearing before the General Committee and answering the complaints made against him and at least two thirds of the General Committee then present vote in favour of expulsion. For the purpose of this rule only, two-thirds of the full committee shall make a quorum.

Other disciplinary sanctions may be applied by the committee as above from time to time depending on the circumstances and should be consistent with previous custom and practice in application.

17) Any member shall be entitled to introduce guests to the club provided that no person whose application for membership has been declined or who has been expelled from the club shall be introduced as a guest. The member introducing the guest shall enter the name and address of the guest together with his own name in a book, which shall be kept for that purpose in the clubhouse. No guest shall be permitted to purchase intoxicating liquor in the club.

18) The club shall be open at such times and such days as the General Committee shall determine.

19) Within the times set out by the licensing laws of the day, the General Committee shall decide the times during which intoxicants shall be supplied from the bar.

20) Intoxicants and other articles for sale of which a licence is required shall be sold only to members and on the club premises. No one under the age of 18 years shall be supplied with intoxicants.

21) An Annual General Meeting of the club shall be held as soon as possible after the end of the club's financial year when, inter alia, the following business shall be conducted. (a) The presentation by the Treasurer of the club's trading accounts and balance sheet for the previous financial years, (b) the election of the officers of the club and committee members, (c) such other business as shall have been

communicated to the Secretary and included in the notice of the meeting sent by him/her to the members. Should a member wish to be elected to a position within the club but is unable to attend the Annual General Meeting, the member shall write to the Secretary to convey their apologies for non attendance and register interest in taking up the position, the secretary will then be in a position to accept the nomination on behalf of the absent member.

21a) In the case of the election of Captains, it is expected that each nominated candidate should be notified to the Secretary in advance of the AGM. Each candidate should be prepared to state to the AGM their vision / strategy for the coming season, this may be in written form or presented verbally at the AGM.

22) An Extraordinary General Meeting may be convened at any time by the General Committee or shall be convened within 21 days on the requisition if not less than one-fifth of the total members in writing to the Secretary stating the purpose for which such meeting is required.

23) The Secretary shall, at least 14 days before any General Meeting, send to every member at his address in the club's books or by email, a notice of the meeting stating the time and place where it will be held and the business to be conducted.

24) The quorum at any General Meeting shall be twenty.

25) Only those members aged 16 or over at the time of the meeting shall be entitled to vote at the Annual General Meeting

26) Of those members who are entitled to vote, only those who have played senior level cricket in the past season will be entitled to vote at the election of Captains and Vice Captains of the club XIs.

27) Alterations or additions to these rules shall only be made by resolution carried by a majority of at least two-thirds of the members present at a General Meeting, notice of which shall have contained particulars of the proposed alteration or addition.

28) An Auditor shall be elected annually by the General Committee to audit the club's accounts and render a report at each Annual General Meeting.

29) Members of visiting teams and their officials and those attending social functions for which they have obtained tickets in advance become, ipso facto, temporary Honorary members for the day of the relevant match or function.

30) There shall be a selection committee consisting of the Club Captain, Captains and vice captains of each senior team. The teams for the weekend matches will be selected on the Wednesday before the match and the teams for the mid-week matches will be selected on a date to be specified when notice of the match is displayed on the club premises. In either case, teams will be selected from the names entered in the availability book prior to selection being made. Teams will be exhibited on the club premises and any selected player unable to play is expected to inform his team captain as soon as possible before the match.

30a) Team Selection Protocol

Weekend Fixtures

All teams shall be selected by the selection committee, as constituted by the membership at the AGM. Selection will take place at the clubhouse, in private on the preceding Wednesday to the fixtures at 9pm.

#### Midweek Fixtures

All teams shall be selected by the selection committee as above but should be selected at the earliest opportunity depending on availability.

#### Pre Season Friendlies, League & Cup Matches

Teams shall be selected in order from 1st XI through to 3rd XI. Discussion should take place within the selection committee with the respective Captain and/or Vice Captain making the final decision on selection of his team. The Club Captain will have oversight and the casting vote if agreement is not reached.

Team selection should be made on merit regardless of membership type (Junior or Senior). This applies to all friendly matches played prior to the beginning of each league season.

#### Post League Season Friendly Matches

Teams shall be selected by the selection committee, achieving consensus. If consensus can not be reached, the majority will prevail, with the Club Captain having the casting vote should it be necessary. Balance of teams playing friendly matches and the relative strength of the opposition should be taken into account.

Senior members will take priority for team selection ahead of junior members regardless of perceived playing status or ability.

#### All Matches

Team selections shall be posted in the window of the clubhouse on Wednesday evening after the selection committee has completed, or as soon as possible in the case of midweek matches.

Late availability of members can be considered and teams adjusted accordingly if necessary, prior to teams being posted as above

Once posted, teams shall not be changed by any individual including Captains unless a selected player drops out voluntarily prior to the match being played. In these circumstances, the 12th Man will be selected in place of the player no longer available. If no 12th Man is available then discussion must take place with respective captains about the possibilities of moving players between teams, starting with any 12th Man selected for any teams with the captain of the highest ranking team taking priority over final selection. If no 12th Man is available then it is the relative Captains responsibility to attempt to fill the space using whichever means necessary.

Individuals shall NOT be available for selection if annual subscriptions are not paid by 1st of June.

If a full compliment of fully paid up members are not available for selection after 1st June, then in the interests of fulfilling fixtures, individuals may be selected who have

not fully paid annual subscriptions on the understanding that a minimum of 50% of money owed will be paid on the day of the match. Thereafter, the remaining 50% must be paid upon the following match that individual plays in, following the selection rules above.

#### New Members

New or prospective members may be selected after 1st June without paying annual subscriptions for a maximum of 3 matches. After being selected for 3 matches annual subscriptions will be due as above.

31) In the event of any question arising that is not dealt within these rules, it shall be left to the decision of the committee.

32) All monies received by the club will be for the general purpose of the continuity of the club, any surplus income or profits are to remain within the club and to be reinvested in the club. No surpluses or assets will be distributed to any member(s) or third parties.

#### Bequests, Legacies and Donations in excess of £20000:-

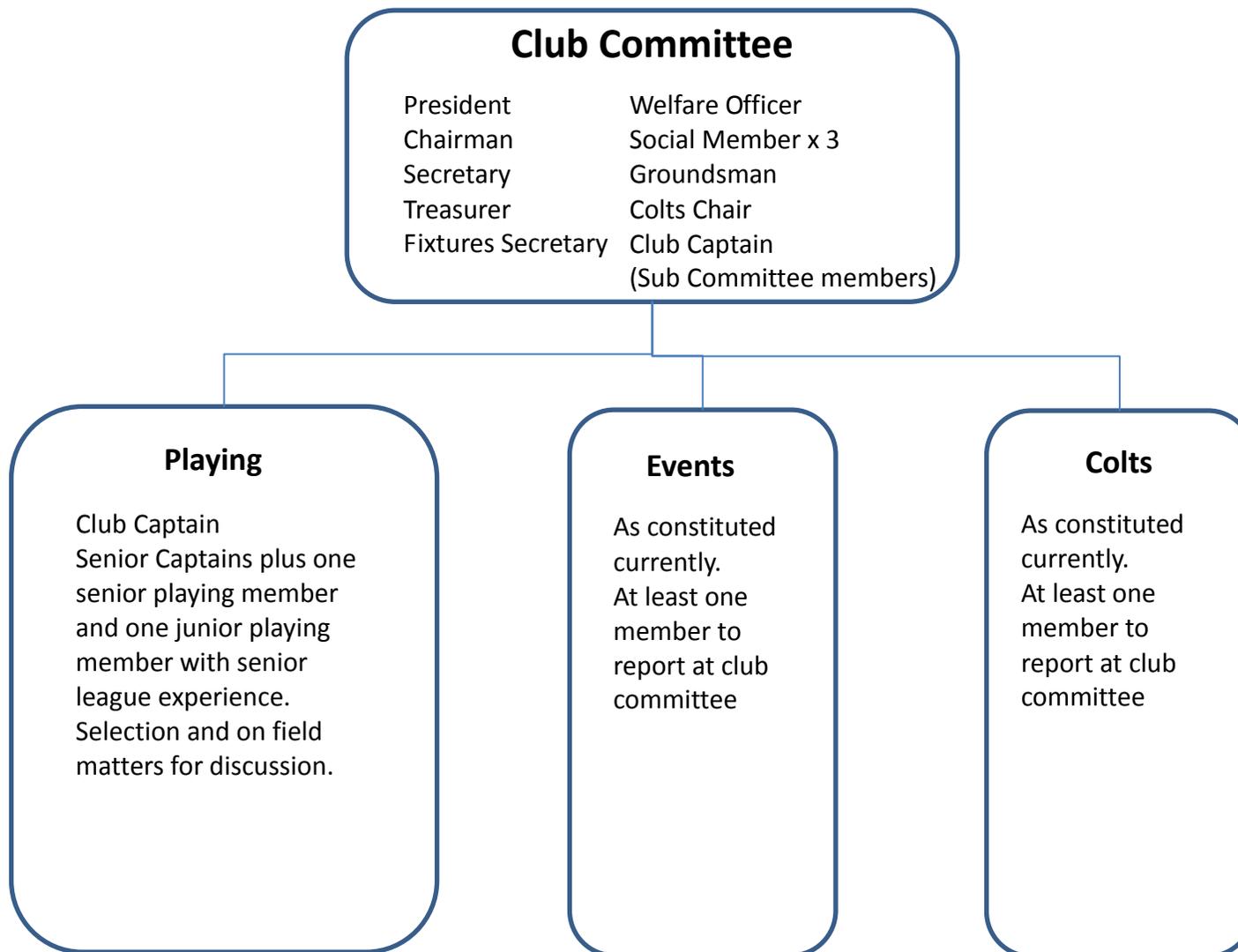
In the event of any bequests, legacies or donations being made to the club in excess of £20000 special arrangements must be made for the management of those funds. A separate bank account will be set up to handle such large donations as and when they are bequeathed or donated. The bank account will be strictly managed and at least 2 signatories will be required in order to access the funds. At least one of the signatories on each access shall be a senior officer of the club i.e. the incumbent Chairman, Treasurer or Secretary. All donations of this magnitude will only be used for the good of Rainham CC as above and by the approval of the general committee of the day.

33) If, for any reason, the club is no longer viable and has to close, the current elected committee will be responsible for the orderly winding up of its affairs.

After settling all liabilities of the club, the committee shall dispose of the nett assets remaining to one of the following:

To another club with sports purposes that is a registered charity and/or to another club with similar sports purposes which is a registered Community Amateur Sports Club and/or to the club's governing body for use by them for related community sports.

## Rainham CC Committee Structure



Sub committees will be self managing but must report to the main club committee regularly. Any decisions that imply a financial cost on the club must come to the club committee. Any decisions that potentially change club rules or protocols must come to the club committee. It is expected that at least one member (not necessarily the same one) of each sub committee should attend the club committee. If a quick decision is needed on an item of expenditure that can not wait for the next club committee, a minimum of 2 out of Chairman, Treasurer and Secretary must approve the spend outside of the club committee.